

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**LICENSING AND APPEALS BOARD**

Minutes from the Meeting of the Licensing and Appeals Board held on Wednesday, 17th May, 2017 at 1.30 pm in the Committee Suite, King's Court, Chapel Street, King's Lynn, Norfolk

PRESENT: Councillors C J Crofts, Councillor T Tilbrook and A White

OFFICERS:

Alexa Baker – Legal Advisor

Marie Malt – Senior Licensing Enforcement Officer

1 APOLOGIES FOR ABSENCE

The Licence Holder had, prior to the Hearing, notified the Borough Council that they were unable to attend the Hearing today. The Panel decided to consider the review in his absence.

2 ITEMS OF URGENT BUSINESS

There were no items of urgent business.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act.

5 REVIEW OF COMBINED DRIVERS LICENCE

The Chairman welcomed everyone to the Hearing and stated that the purpose of the Hearing was to consider a review of a Combined Drivers Licence. He introduced the Panel Members, Officers and Legal Advisor.

The Panel noted that the Licence Holder was not present at the Hearing.

6 **PROCEDURE FOR DETERMINING HACKNEY CARRIAGE/PRIVATE
HIRE LICENCE APPLICATIONS AND DISCIPLINARY HEARINGS**

The Legal Advisor outlined the procedure which would be followed at the Hearing.

7 **REPORT OF THE SENIOR LICENSING ENFORCEMENT OFFICER**

At the request of the Chairman, the Senior Licensing Enforcement Officer presented her report. She explained that the report was for Members to review a Combined Drivers Licence as a result of him accruing points on his DVLA driving licence and for breaching licensing conditions. The Panel were also informed that the Licensed Driver had been brought before the Panel on one previous occasion.

The Senior Licensing Enforcement Officer responded to questions from the Panel.

8 **LICENCE HOLDERS CASE**

The Licence Holder was not present at the Hearing.

9 **SUMMING UP - SENIOR LICENSING ENFORCEMENT OFFICER**

The Senior Licensing Enforcement Officer summed up her case. She referred to her report and requested that the Panel consider the report, including submissions put forward at the Hearing and dispose of the matter by using one of the methods as set out in the report.

10 **SUMMING UP - LICENCE HOLDER**

The Licence Holder was not present at the Hearing.

11 **DECISION**

The Decision of the Panel was read out and it was confirmed that a copy of the decision would be emailed to the Licence Holder after the Hearing.

The meeting closed at 1.45 pm